Ignite 2025 MIAMI

TripSpark TECHNOLOGIES

NovusDR Advanced Features Certification

Training Agenda

Location:

Riviera B, 7th Floor
Loews Coral Gables Hotel

Training delivered by:

Joel Elam

Debbie Mayfield

Monday, April 14th

Scheduling and Booking Features

1:00-2:00 pm ET
- In-depth review to optimize Batch Parameters in Novus
- Requested Drop-off Logic & Booking Times
- Automate your scheduling with jobs

2:00-3:00 pm ET
- Trip Administration Mastery
- Group Booking
- Holidays and Calendars

3:00-3:15 pm ET
- Break

3:15-4:30 pm ET
- Tracking trip denials using the Denials module
- Booking Shortcuts
- Funding Program Mastery

Core Features – Advanced

4:30-5:00 pm ET
- Security
  - 2-factor authentication
  - Password self-service
- Becoming an Audit detective

Tuesday, April 15th

General Features

1:00-2:30 pm ET
- History Replay rebuild
- Prepaid Faring rebuild
- FFR / GTFS Improvements
- Trip Change Log
- Booking times with traffic API call

2:30-3:00 pm ET
- Client and Location change wizard
- Realtime Dashboard setup and use
- Service control: travel exclusions, service travel rules, and ADA rules

3:00-3:15 pm ET
- Break

Core Features – Advanced

3:15-4:00 pm ET
- Reports
  - Automated Report Emails
  - Email driver manifests for next day
  - New Annual and Monthly NTD Reports
- PowerBI Portlet